

Government of the People's Republic of Bangladesh  
Public Private Partnership Authority  
Prime Minister's office  
1<sup>st</sup> floor, Plot: E-13 B Agargaon, Shere Bangla Nagar,  
Dhaka-1207, Bangladesh  
www.pppo.gov.bd

Memo No: 03.11.0000.858.04.003.21-923

Date: 29 June 2021

**Request for Expression of Interest (REOI)**

<b>Description</b>	
1.	Ministry/Division : Prime Minister's Office
2.	Agency : Public Private Partnership Authority (PPPA)
3.	Procuring Entity : Public Private Partnership Authority (PPPA)
4.	Title of Service : ERP Solution towards enhancement of capability of PPP Authority
5.	Procuring Entity District : Dhaka (PPPA)
6.	EOI for Selection of : A firm to Develop an Online (cloud based) ERP Solution towards enhancement of capability of PPP Authority
7.	EOI Ref. No. : 03.11.0000.858.04.003.21-923
8.	EOI Publication Date : 29 June 2021
9.	<b>Key Information:</b>
	Procurement Sub Method : Quality and Cost Based Selection (QCBS)
	<b>Funding Information:</b>
10.	Budget and Sources of Funds : GoB
11.	Development Partner (if applicable) : None
	<b>PARTICULAR INFORMATION</b>
12.	EOI Closing Date & Time : 26 July 2021, Time 12:00 PM
13.	EOI Submission Place : PPP Authority, Plot: E-13B (1 <sup>st</sup> Floor), Sher-e-Bangla Nagar, Agargaon, Dhaka-1207.
	<b>Information for Applicant:</b>
14.	Brief Description of the Assignment : Development of an online (cloud based) ERP Solution. An extensive Requirement Study, System Analysis, Design & Development, Testing, Installation, Training, Implementation and Maintenance of ERP solution for PPPA. Source code with coding documentation to be handed over to PPP Authority upon the end of contract period. The firm must provide with a comprehensive 'User Manual' for the PPP Authority.  Note: Detailed of the assignment are stated in the Terms of Reference (ToR)  Detailed ToR is available in official website ( <a href="http://www.pppo.gov.bd">www.pppo.gov.bd</a> )


Experiences, Resources, & Delivery Capacity Required	
15.	<p><b>Experiences, Resources &amp; Delivery Capacity Requires &amp; Submission of EoI</b></p> <p>:</p> <ul style="list-style-type: none"> <li>(a) A registered entity having updated trade license</li> <li>(b) Must be registered with RJSC (Applicable for Joint Stock Company &amp; Firm).</li> <li>(c) Latest Income Tax clearing certificate</li> <li>(d) Last three years annual turnover of at least taka 3 (Three) core</li> <li>(e) Last two-years bank statement (2018-2019 &amp; 2019-2020)</li> <li>(f) VAT Registration Certificate;</li> <li>(g) Certificate of Incorporation (If necessary);</li> <li>(h) Audit report for last 03 (three) years</li> <li>(i) Bank solvency certificate</li> <li>(j) Should have at least 30 (Thirty) full time ICT personnel in company payroll related to System Analysis, Design, Development, Integration, Testing, QC, Training and Implementation of web and mobile based applications/ software solutions. In case of JV (Joint Venture) combined ICT HR will be considered (relevant legal document must be submitted), (lead firm needs to fulfill all the requirements) . Consulting firm needs to have full time experienced human resource in business analysis, system analysis and design, software development, database management, project management and in support management.</li> <li>(k) The minimum amount of liquid asset of the firm shall be Tk. 2 (Two) Crore</li> <li>(l) Must have BASIS Membership Certificate (Active/Updated).</li> <li>(m) Documents demonstrating the management and operational capacity of the firm; logistics; Office in Dhaka; Brochures/Company Profile and other documents describing company expertise, strength and experience, core functions, products and services, similar assignments or relevant project experience, availability of relevant professional staff and experience among applicant's staff/resources to carry out this assignment.</li> <li>(n) The firms may associate to enhance their qualification in the form of a 'joint-venture' (JV). All members of such association will be individually liable for pre-determined real and well-defined inputs to the assignment. The maximum no. of members in the association is limited to two (2), The firms must declare one firm in this association as the 'Lead Firm' (lead firm needs to fulfill all the requirements)</li> <li>(o) The firm needs to have experience in developing ERP software solution in any large Govt/semi govt/autonomous body/Private Organization in Bangladesh. ERP must contain several modules like Accounting, HR, payroll, project management and etc.</li> </ul>

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			(p) In case of Joint Venture or Association with other Firms, the lead firm must have ISO/IEC 90003:2014 or ISO 9001: 2008 or ISO 27001: 2013.
16.	Expected Team Composition	:	As per the ToR
17.	Contract Execution Period	:	The duration of the assignment is expected to be 12 Months
18.	The Criteria for Short listing	:	The criteria for short listing would be; <ul style="list-style-type: none"> <li>1. Past contract performance, financial status and capacity, and general &amp; consultancy experiences of the firm(s) and</li> <li>2. Submitted documents as described in serial no. 20 of the REOI notice.</li> </ul>
19.	Submission of EOI		<b>(A)</b> 1 (One) original copy along with 2 (Two) copies must be submitted in person/by courier before the EOI submission date and time. The original copy shall be marked "ORIGINAL".
20.	Formation of Proposal		<p><b>(A)</b> Interested firms are requested to submit EOI before the EOI closing date &amp; time. Any proposal submitted later than the specified date and time shall be rejected.</p> <p><b>(B)</b> Interested firm must include the following information and supporting papers:</p> <ul style="list-style-type: none"> <li><b>(i)</b> Name of firm/company, contract address (including postal address, Telephone &amp; Fax no. E-mail address)</li> <li><b>(ii)</b> Date of Registration &amp; establishment (enclosed certificate in favor of this).</li> <li><b>(iii)</b> Registration with RJSC certificate (Applicable for Joint Stock Company &amp; Firm)</li> <li><b>(iv)</b> Updated Trade License, TIN, latest Tax clearance certificate and VAT registration certificate, as applicable.</li> <li><b>(v)</b> BASIS Membership Certificate (Active/Updated)</li> <li><b>(vi)</b> Last two-years bank statement (2018-2019 &amp; 2019-2020)</li> <li><b>(vii)</b> Bank solvency certificate</li> <li><b>(viii)</b> Audited report for immediate last 3 Years</li> <li><b>(ix)</b> Company Employee Information (Full time ICT personnel, Name, Designation, Mobile No, Email, Joining Date, Project Experience, Role, Academic Background, Expertise, Professional Certification if any)</li> <li><b>(x)</b> Documents demonstrating the management and operational capacity of the firm.</li> <li><b>(xi)</b> Company Brochure/s</li> <li><b>(xii)</b> Signed JV Agreement in case of more than one firm (As applicable).</li> <li><b>(xiii)</b> Letter of Association (LoA) in case of Associate Firm (As applicable)</li> <li><b>(xiv)</b> Relevant working experience (enclose valid supporting documents including Project Completion Certificates (or proof of completion).</li> <li><b>(xv)</b> Proposal shall be in letterhead pad of the firm/company or in case of JV, of the lead member.</li> </ul>

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		<p>(xvi) All documents shall be initialed by the authorized representative from the firm or in case of JV, by the lead member. Letter of Authorization shall be enclosed.</p> <p>(C) A Checklist of submitted document with page number (seriality in every page) with proper tagging must be enclosed with the proposal.</p>
<b>Procuring Entity Details:</b>		
21.	Name & Designation of Official Inviting EOI	: Md. Faruque Ahmed Director General (Admin.& Finance) Public Private Partnership Authority Prime Minister's office 1 <sup>st</sup> floor, Plot: E-13 B Agargaon, Shere Bangla Nagar, Dhaka-1207, Bangladesh
22.	Contact Details of Official Inviting EOI	: Phone: +88-02-55007414 Email: faruque@pppo.gov.bd
23.	Particular Instruction:	: The Procuring entity reserves the right to accept or reject all EOIs for any reason whatsoever; The Consulting firm will be selected in accordance with the procedure set out in Public Procurement Act 2006 and Public Procurement Regulations 2008; The list of required documents to be submitted with application and detailed Terms of Reference TOR are available in the website <a href="http://www.pppo.gov.bd">www.pppo.gov.bd</a> .

  
 29.06.2021  
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